Pikes Peak Library District Financial Dashboard
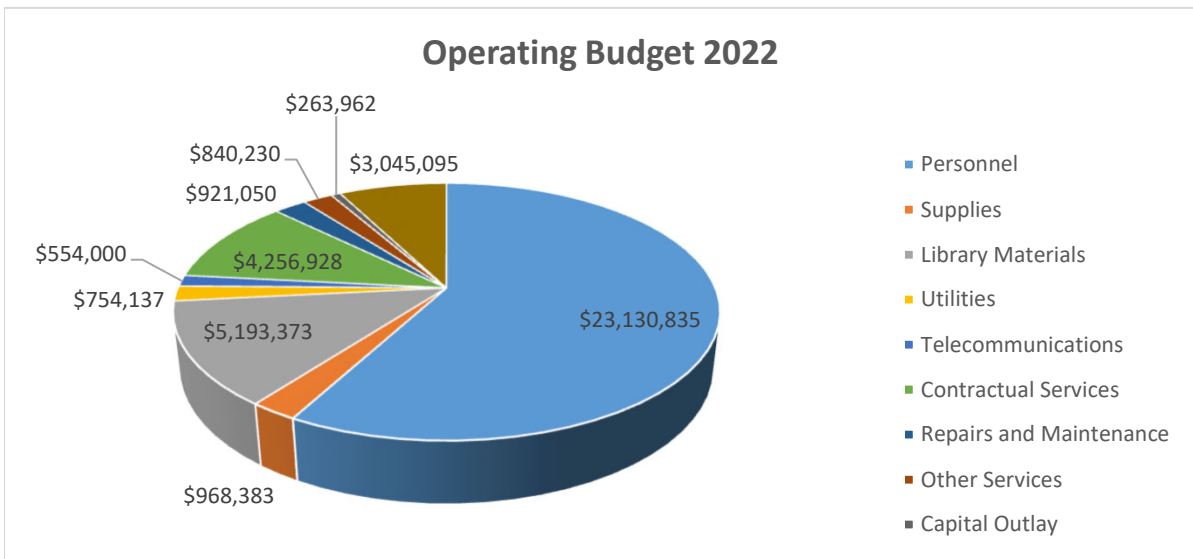
July 2022

Cash and Investment Balance

Legend: 2016, 2017, 2018, 2019, 2020, 2021, 2022

Operating Revenues Fiscal Year 2022

Categories: Tax Revenue, Intergovernmental, Fines and Fees, Interest Income, Other Revenue, Total Revenues

Operating Expenditures Fiscal Year 2022

Categories: Personnel Services, Supplies, Library Materials, Utilities, Telecommunications, Contractual Services, Repairs/Maintenance, Other Services, Capital Outlay, Operating Transfers

Operating Budget 2022

Category	Amount
Personnel	$23,130,835
Supplies	$968,383
Library Materials	$5,193,373
Utilities	$754,137
Telecommunications	$554,000
Contractual Services	$4,256,928
Repairs and Maintenance	$921,050
Other Services	$840,230
Capital Outlay	$263,962
(Operating Transfers)	$3,045,095

Pikes Peak Library District

July 2022 Financial Report

Presented to Board of Trustees on August 17, 2022

Pikes Peak Library District
General Fund Summary
For the Seven-Month Period Ended July 31, 2022

| General Fund | Year-To-Date | | | | |
	2022	**2021**	**Change**	**% Chg.**	**Notes**
Revenues					
Property taxes	$ 32,756,324	$ 30,696,463	$ 2,059,861	6.7%	
Specific ownership taxes	1,977,649	2,126,359	(148,710)	-7.0%	
Fines/fees	46,165	51,113	(4,948)	-9.7%	
Investment earnings	99,023	6,572	92,451	1406.7%	
Other	218,559	619,461	(400,902)	-64.7%	
Total Revenues	$ 35,097,720	$ 33,499,968	$ 1,597,752	4.8%	

Pikes Peak Library District
Statement of Revenues
General Fund
For the Seven-Month Period Ended July 31, 2022

Percent of Year   **58.3%**

Account Description	2022 Budget	YTD Actual	Variance	% Used
Tax Revenue				
Property taxes				
Current	$ 33,245,736	$ 32,767,679	$ (478,057)	98.6%
Abatements/refunds	(125,000)	(50,873)	74,127	40.7%
Omitted properties	7,200	2,416	(4,784)	33.6%
Delinquent	18,500	6,051	(12,449)	32.7%
Penalties/interest	37,500	20,592	(16,908)	54.9%
Specific ownership taxes	3,800,000	1,977,649	(1,822,351)	52.0%
Local government in lieu of prop. taxes	10,000	10,459	459	104.6%
Total Tax Revenue	36,993,936	34,733,973	(2,259,963)	93.9%
Intergovernmental				
Federal funds - other categories	179,006	-	(179,006)	0.0%
Federal - eRate Funding	655,000	-	(655,000)	0.0%
State Grant - library materials	170,624	-	(170,624)	0.0%
Total Intergovernmental	1,004,630	-	(1,004,630)	0.0%
Fines and Fees	67,500	46,165	(21,335)	68.4%
Interest Income	15,750	99,023	83,273	628.7%
Other Revenue				
Donations/grants/gifts				
PPLD Foundation	225,000	161,040	(63,960)	71.6%
Other	-	35,268	35,268	100.0%
Copier charges/PMS charges	45,000	19,110	(25,890)	42.5%
Parking lot collections	10,000	2,061	(7,939)	20.6%
Merchandise sales	-	464	464	100.0%
Miscellaneous	4,500	102	(4,398)	2.3%
Asset sales proceeds	5,000	515	(4,485)	10.3%
Total Other Revenue	289,500	218,559	(70,941)	75.5%
Total General Fund Revenues	$ 38,371,316	$ 35,097,720	$ (3,273,596)	91.5%

Pikes Peak Library District
General Fund Summary
For the Seven-Month Period Ended July 31, 2022

General Fund	Year-To-Date				
	2022	**2021**	**Change**	**% Chg.**	**Notes**
Expenditures					
Personnel	$ 11,876,983	$ 10,996,296	$ 880,687	8.0%	1)
Supplies	357,450	332,692	24,758	7.4%	
Library materials	2,686,655	2,379,592	307,063	12.9%	3)
Utilities	394,243	288,991	105,252	36.4%	
Telecommunication costs	323,406	359,492	(36,087)	-10.0%	
Contractual services	2,539,125	2,192,916	346,209	15.8%	2)
Repairs and maintenance	418,163	346,949	71,214	20.5%	
Other services	450,227	277,940	172,287	62.0%	
Capital outlay	254,335	111,420	142,915	128.3%	
Operating transfers - other funds	3,045,095	2,086,826	958,269	45.9%	4)
Total Expenditures	$ 22,345,683	$ 19,373,115	$ 2,972,568	15.3%	

1) Overall, the YoY variance in Personnel spending is due to a cost of living increase 2%
   higher in 2022 than 2021, 2022 Market Study adjustments, and a 2.2% increase in
   PPLD's 2022 contributions to the El Paso County Retirement fund.

2) As of YTD July 2022, YoY (2022 vs. 2021) spending increased by 15.8% or $346k,
   compared to an estimated YTD 2022 budget increase of $200k (or 9% of the 2021
   YTD Budget). The $146k in unbudgeted spend can be attributed to increased spending
   on library facilities rent of $82k, common area maintenance of $30k, Legal Fees of $21k,
   and Liability / Property Insurance of $13k.

3) Likewise, as of YTD July 2022, YoY (2022 vs. 2021) spending increased by 12.9% or
   $307k, compared to an estimated YTD 2022 budget increase of $209k (or 7% of the 2021
   YTD Budget). The net $98k in unbudgeted spend can be attributed to increased spending
   in audio-visual and e-material of $358k and under-budget spending on books, library
   materials-other, periodicals, and Databases-Online Services of $260k.

4) During July 2022, 2022 Budget approved Operating Transfers were moved to other funds
   as follows:

East Library Support Fund	$	117,000
Penrose Library Support Fund		1,191,200
Library 21C Library Support Fund		194,500
Capital Reserve Fund		1,542,395
Total 2022 Oper. Transfers	$	3,045,095

Pikes Peak Library District   **Percent of Year**   **58.3%**
Statement of Expenditures
General Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	2022 Budget	YTD Actual	Available Budget	% Used
Personnel Services				
Regular employees	$ 17,683,787	$ 8,979,692	$ 8,704,095	50.8%
Temporary employees	13,900	1,081	12,819	7.8%
Substitute employees	21,500	-	21,500	0.0%
Work-Study And internship	14,500	-	14,500	0.0%
Internships	4,500	-	4,500	0.0%
Social security contributions	1,306,852	662,465	644,387	50.7%
Retirement contributions	1,408,296	733,623	674,673	52.1%
Health Plan contributions	2,400,000	1,346,892	1,053,108	56.1%
Unemployment insurance	47,500	16,704	30,796	35.2%
Workers compensation	50,000	46,045	3,955	92.1%
Vision Plan insurance	70,000	32,229	37,771	46.0%
Life A&D insurance	70,000	37,989	32,011	54.3%
Tuition assistance	40,000	20,263	19,737	50.7%
Total Personnel Services	23,130,835	11,876,983	11,253,851	51.3%
Supplies				
General	309,161	80,057	229,104	25.9%
Microform	2,450	-	2,450	0.0%
Software purchases/licenses	377,870	240,589	137,281	63.7%
Computer supplies	45,620	7,472	38,148	16.4%
Processing	75,000	4,943	70,057	6.6%
Office	61,828	10,386	51,442	16.8%
Food - culinary lab	4,500	-	4,500	0.0%
Other	91,954	14,004	77,950	15.2%
Total Supplies	968,383	357,450	610,933	36.9%
Library Materials				
Audio-visual materials	468,300	192,666	275,634	41.1%
Books	1,581,289	500,387	1,080,902	31.6%
e-materials	2,011,500	1,346,005	665,495	66.9%
Library materials - other	258,000	107,142	150,858	41.5%
Microforms	5,000	-	5,000	0.0%
Periodicals	110,250	85,547	24,703	77.6%
Serials	25,000	8,667	16,333	34.7%
Databases - online services	734,034	444,541	289,493	60.6%
Memorials	-	1,699	(1,699)	100.0%
Total Library Materials	5,193,373	2,686,655	2,506,718	51.7%

Account Description	2022 Budget	YTD Actual	Available Budget	% Used	
Utilities					
Gas	108,700	88,908	19,792	81.8%	
Electric	509,150	261,556	247,594	51.4%	
Water/sewer	125,847	42,916	82,931	34.1%	
Storm water fees	10,440	863	9,577	8.3%	
Total Utilities	754,137	394,243	359,893	52.3%	
Telecommunications					
Data	377,000	245,049	131,951	65.0%	
Voice	73,000	44,909	28,091	61.5%	
Cellular	104,000	33,448	70,552	32.2%	
Total Telecommunications	554,000	323,406	230,594	58.4%	2)
Contractual Services					
Janitorial services	339,000	197,489	141,511	58.3%	
Carpet cleaning services	136,000	83,031	52,969	61.1%	
Laundry services	-	-	-	0.0%	
Library facility rental	702,833	462,215	240,619	65.8%	
Common area maintenance	167,117	105,143	61,974	62.9%	
Storage rental	3,000	-	3,000	0.0%	
Audit	83,800	60,500	23,300	72.2%	
Legal	50,000	41,533	8,467	83.1%	
Consultant	415,985	100,440	315,545	24.1%	
Cataloging	40,000	20,846	19,154	52.1%	
Trash removal	24,628	11,675	12,953	47.4%	
Copier services	62,000	-	62,000	0.0%	
Courier services	230,000	103,971	126,029	45.2%	
Liability/property insurance	170,000	171,176	(1,176)	100.7%	
Printing	82,000	38,490	43,510	46.9%	
Programming	478,158	162,030	316,128	33.9%	
Strategic plan	65,000	15,000	50,000	23.1%	
Treasurer fees	494,000	491,951	2,049	99.6%	
Microfilming services	22,600	40	22,560	0.2%	
Computer support agreements	114,800	95,756	19,045	83.4%	
Computer equipment maintenance	402,259	316,861	85,399	78.8%	
Software licenses	53,031	18,655	34,376	35.2%	
Software subscriptions	40,862	8,409	32,453	20.6%	
Employee Assistance Program	21,855	6,281	15,574	28.7%	
Parking	58,000	27,635	30,365	47.6%	
Total Contractual Services	4,256,928	2,539,125	1,717,803	59.6%	2)

Account Description	2022 Budget	YTD Actual	Available Budget	% Used
Repairs and Maintenance				
Grounds maintenance	95,600	42,573	53,027	44.5%
Vehicle operating costs	80,000	69,660	10,340	87.1%
Equipment maintenance	514,050	248,095	265,955	48.3%
Equipment repairs	50,650	3,005	47,645	5.9%
Furniture repairs	33,500	15,878	17,622	47.4%
Building repairs	147,250	38,953	108,297	26.5%
Total Repairs and Maintenance	921,050	418,163	502,887	45.4%
Other Services				
Translation services	300	-	300	0.0%
Advertising	1,000	-	1,000	0.0%
Bank And trustee Fees	8,000	5,138	2,862	64.2%
School engagement	1,200	342	858	28.5%
Mileage/Travel reimbursement	78,850	22,663	56,187	28.7%
Employee recruitment	57,500	11,511	45,989	20.0%
Dues and memberships	71,596	29,211	42,385	40.8%
Merchandising	9,612	3,784	5,828	39.4%
Employee recognition	22,025	5,646	16,379	25.6%
Board of Trustees	7,000	2,217	4,783	31.7%
Community outreach	253,246	70,361	182,885	27.8%
Training	331,294	103,579	227,715	31.3%
Signage	30,000	1,386	28,614	4.6%
Bindery	5,000	1,984	3,016	39.7%
Book mending	1,500	-	1,500	0.0%
Safety	6,000	4,847	1,154	80.8%
Summer Adventure Club	93,892	54,275	39,617	57.8%
Patron reimbursement	500	-	500	0.0%
Postage	61,000	29,487	31,513	48.3%
Volunteer program	6,500	1,054	5,446	16.2%
Safety and wellness	8,000	169	7,831	2.1%
Other	(213,785)	102,573	(316,358)	-48.0%
Total Other Services	840,230	450,227	390,002	53.6%
Capital Outlay				
Other	263,962	254,335	9,627	96.4% 3)
Total Capital Outlay	263,962	254,335	9,627	96.4%

Pikes Peak Library District   **Percent of Year**   **58.3%**
Statement of Expenditures
General Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	2022 Budget	YTD Actual	Available Budget	% Used
Operating Transfers to Other Funds				
Fund transfers out	3,045,095	3,045,095	-	100.0% 4)
Total Expenditures	$ 39,927,992	$ 22,345,683	$ 17,582,309	56.0% 1)

1) As an overall favorable indicator, the district has utilized 56% of budgeted expenditures, while being
   58% into the fiscal year.

2) All major expenditure categories shown above posted YTD Budget Usage of less than 56%, with the
   exception being Contractual Services at 59.6%, Telecommunications at 58.4%, Capital Outlay at 96.4%,
   and Fund transfer out at 100%. Contractual Services and Telecommunications include annual contracts
   and agreements that normally cover charges for 12 months. Contractual Services are quite often service
   paid up-front, while Telecommunications will be billed monthly with some upfront setup charges.

   Contracts and services having the most impact on July's YTD Actual were library facility rents, common
   area maintenance, audit and legal fees, consulting for marketing/PR, Strategic Planning/Benchmarking
   Study, liability/property insurance, programming, computer support agreements and equipment mainte-
   nance, and Treasurer fees.

3) Capital Outlay YTD Actual consists of Self-Check/RFID equipment for $208.4k (out of a total of $689k
   to be purchased from Bibliotheka), Teaching Kitchen equipment for $8.8K, Laptops for $15.6K, Library
   21C Doors and Mag Locks for $15.3, and MLS Book Mobile Storage Cupboard installation for $5.6k,
   and other for $0.6k. The APRA grant-public library allocation funded the purchase of the Self-Check/RFID
   equipment for $208.4k. The Teaching Kitchen equipment was funded by Lives Empowered Grant.

4) During July 2022, 2022 Budget approved Operating Transfers were moved to other funds
   as follows:

East Library Support Fund	$	117,000
Penrose Library Support Fund		1,191,200
Library 21C Library Support Fund		194,500
Capital Reserve Fund		1,542,395
Total 2022 Oper. Transfers	$	3,045,095

Pikes Peak Library District
Special Revenue Funds
For the Seven-Month Period Ended July 31, 2022

Fund Balance - January 1, 2022	$	103,205
Expenditures		27,581
Fund Balance - July 31, 2022	$	75,625
Fund Balance - By Fund - July 31, 2022		
Cheyenne Mountain Library Fund	$	812
High Prairie Library Fund		62,530
Sand Creek Library Fund		12,283
	$	75,625

Pikes Peak Library District
East Library Capital Projects Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Prior Years	2022	Encumbrances	Available Budget
			Activity		
Revenues and Other Sources of Funds					
Fundraising	$ -	$ -	$ -	$ -	$ -
Fund Transfers In	349,372	232,372	117,000	-	-
Insurance Proceeds-EA Roof	-	-	437,073	-	(437,073)
Total Revenues and Other Sources of Funds	349,372	232,372	554,073	-	(437,073)
Expenditures					
2022 Projects					
Parking Lot Consultant	30,000	-	-	-	30,000
Land Improvement	5,000	-	-	-	5,000
Dock Concrete Repair/Replace	22,000	-	-	16,257	5,743
Security Operations Center	35,000	-	-	-	35,000
Roof Replacement	900,000	-	840,129	48,537	11,334
Contingency	25,000	-	-	-	25,000
Pre-2021 Projects					
Add a closet with cooling for IT	25,000	20,344	-	-	4,656
Computer lab tables	20,000	-	-	-	20,000
COVID upgrades	14,200	-	-	-	14,200
Chiller roof structure over pit	8,715	8,715	-	-	-
2018 Enclose Chiller Pit	3,665	3,665	-	-	-
Roofing evaluation & design	13,241	2,078	-	-	11,163
External filtration system	1,907	1,907	-	-	-
Renovate security office	5,978	5,978	-	-	-
Replace aging fire panel	17,140	16,432	-	708	(0)
Replace emergency lighting generator	97,224	97,224	-	-	0
Furniture	30,000	5,038	-	-	24,962
Reading room furniture	20,000	16,865	-	-	3,135
Shared workstation - 4-person	2,765	2,765	-	-	-
Additional study room chairs	3,547	3,547	-	-	-
Contingency	45,143	12,292	-	-	32,850
Contingency IT	2,071	-	903	-	1,168
Total Expenditures	1,327,596	196,850	841,032	65,503	224,211
Excess Revenues over Expenditures			(286,959)		
Fund Balance - January 1, 2022			113,493		
Fund Balance - July 31, 2022			$ (173,466)		

Pikes Peak Library District
Penrose Library Capital Projects Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Prior Years	2022	Encumbrances	Available Budget
			Activity		
Revenues and Other Sources of Funds					
Fund transfers in	1,288,424	97,224	1,191,200	-	-
Total Revenues and Other Sources of Funds	1,288,424	97,224	1,191,200	-	-
Expenditures					
2022 Projects					
Replace Door Openers	10,000	-	-	-	10,000
Roof Replacement	950,000	-	703,424	42,022	204,554
Replace Rooftop Unit	23,500	-	-	-	23,500
Personal Belongs Lockers	18,000	-	-	8,000	10,000
Add A/C to Network Closet	15,000	-	-	-	15,000
Add Teen Center - Consultant	10,000	-	-	-	10,000
Mezzanine Redesign	10,000	-	2,443	3,138	4,419
Enclose Lower Classroom	15,000	-	-	4,800	10,200
Painting Allowance	75,000	-	-	9,150	65,850
Adult area tables	5,000	-	-	-	5,000
Furnitrue for children's area	7,800	-	-	-	7,800
Tables & chairs - Adults	15,000	-	-	-	15,000
Service point chairs	3,200	-	-	-	3,200
Adjustable height chairs	8,700	-	5,749	-	2,951
Contingency	25,000	-	-	-	25,000
Pre-2022 Projects					
Open chairs for Adult Education Services	2,500	-	2,400	-	100
Roofing consultant to evaluate existing roof	35,000	11,520	4,050	4,050	15,380
Install glass wall structure - Executive Assistant area	15,000	10,650	-	-	4,350
Add Office for Manager	20,000	309	-	-	19,691
Add IT Closet	25,000	24,662	-	-	338
Add messinine door structure	15,000	7,842	-	-	7,158
Painting allowance	25,000	-	-	-	25,000
Asphalt crack fill	15,764	15,764	-	-	-
Roofing evaluation	30,000	2,078	-	-	27,922
KCH-movable walls/partitions	3,000	-	-	-	3,000
KCH-interior paint	22,390	22,390	-	-	-
KCH-replace awning - front entrance	1,500	-	-	-	1,500
Install carpet In vault for meeting room	1,064	1,064	-	-	-
Purchase mural on garage wall	5,250	5,250	-	-	-
Add storefront wall to create office for Adult Education	11,757	11,757	-	-	-
Replace existing parking meters	50,000	-	-	23,638	26,362
Penrose campus renovation project	560,381	560,381	0	-	-
Replace lobby rooftop unit	20,544	20,544	-	-	-
Replace existing fire panel	16,921	16,921	-	-	-
Chiller replacement	55,000	-	-	-	55,000
Adjustable height desks	852	852	-	-	-
KCH - chairs For mezzanine	2,550	-	-	-	2,550
KCH - work tables (4), mezzanine	6,200	-	-	-	6,200
Replace all wooden chairs in public area	12,458	12,458	-	-	-
Contingency	147,461	33,174	25,000	-	89,287
Total Expenditures	2,291,792	757,615	743,065	94,798	696,314
Excess Revenues over Expenditures			448,135		
Fund Balance - January 1, 2022			342,977		
Fund Balance - July 31, 2022			$ 791,112		

Pikes Peak Library District
Library 21c Capital Projects Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Revenues and Other Sources of Funds					
Fundraising	$ -	$ -	$ -	$ -	$ -
Fund Transfers In	1,578,967	1,384,467	194,500	-	-
Total Revenues and Other Sources of Funds	1,578,967	1,384,467	194,500	-	-
Expenditures					
2022 Projects					
Seal Coat and Restripe	20,000	-	-	-	20,000
Initial irrigation repairs/UPG	25,000	-	-	-	25,000
Covert tuff to native grass	75,000	-	-	-	75,000
Elevator starter	5,000	-	3,635	-	1,365
Elevator Lighting	12,000	-	10,635	-	1,365
Community meeting room	12,500	-	-	-	12,500
Fire magnetic lock ADA Studio	6,000	-	-	-	6,000
Auto openers ADA for Maker	14,000	-	-	-	14,000
Contingency	25,000	-	-	-	25,000
Pre-2022 Projects					
Awning for curbside service	25,000	-	-	-	25,000
Back up generator	105,000	-	89,870	-	15,130
Contingency	25,000	5,307	-	18,911	782
Closet UPS	10,000	-	9,746	-	254
Courtyard improvements	19,916	19,916	-	-	-
Roof replacement	712,758	712,758	-	-	-
Replace skylight/repairs	104,560	104,560	-	-	-
Signage	4,851	4,851	-	-	-
Add gas supply to kitchen	25,000	24,750	-	-	250
Install new service point first floor	20,000	-	-	-	20,000
Install one way window	6,727	6,727	-	-	-
Revamp Creative Service area	3,000	-	-	-	3,000
Culinary Lab equipment	86,020	22,836	-	1,554	61,630
Office chairs-meeting room	7,200	7,200	-	-	-
Adjustable height tables - Collection Management	1,200	-	-	-	1,200
Replace chairs - business center	17,000	17,000	-	-	-
Replace desk-Children's Services	6,000	-	-	-	6,000
Three sit/stand converters	874	874	-	-	-
Replace tables and chairs - training room	9,500	9,500	-	-	-
Boiler replacement	291,744	291,744	-	-	-
Contingency	85,293	83,031	-	-	2,262
Audio/visual equipment	4,686	3,974	-	-	713
Studio noise mitigation	21,979	1,417	-	-	20,562
Increase stage size	4,908	1,788	-	-	3,120
Venue LED lighting	3,572	3,095	-	-	477
Total Expenditures	1,796,288	1,321,327	113,886	20,465	340,611
Excess Revenues over Expenditures			80,614		
Fund Balance - January 1, 2022			305,235		

RECLASS:

REV: Culinary Lab Eq to Dsg Fund 10952465 44100 (Lives Empowered Grant-OVENS) 2021 P13	(11,277)
EXPEND: Culinary Lab Eq to Dsg Fund 10952465 65560 (Lives Empowered Grant-Kitchen Eq) 2021 P13	21,445

Fund Balance - July 31, 2022 $ 396,017

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Revenues and Other Sources of Funds					
Fundraising	$ 75,000	$ 75,000	$ 100,000	$ -	$ (100,000)
Tenant improvement reimbursement	71,897	71,897	0	-	-
Fund transfers in	6,129,137	4,586,742	1,542,395	-	-
Sale of assets	12,500	12,500	-	-	-
Total Revenues and Other Sources of Funds	6,288,534	4,746,139	1,642,395	-	(100,000)
Expenditures					
Facilities Capital					
2022 Projects					
DW CONCRETE REPLACEMENT	15,000	-	-	-	15,000
DW ASPHALT REAPIRS & MAINTENAN	20,000	-	-	6,332	13,668
CH PAINTING ALLOWANCE	18,000	-	-	10,610	7,390
FO 5 RTU'S REPLACEMENT	35,000	-	-	-	35,000
FO REMODEL STAFF ROOM	15,000	-	1,560	-	13,440
FO WATER FOUNTAIN REPLACEMENT	5,000	-	-	-	5,000
MO NETWORK CLOSET REWORK	20,000	-	-	-	20,000
OL PAINTING ALLOWANCE	10,000	-	-	10,000	-
OL LIGHTING UPGRADE	1,500	-	-	-	1,500
OL WINDOW CORNICES	3,000	-	1,627	1,373	-
PA CARPET REPLACEMENT	8,500	-	-	-	8,500
PA PAINTING ALLOWANCE	3,000	-	-	-	3,000
PA INSTALL CENTRAL AIR CONDIT	15,000	-	-	-	15,000
PA ENGINNERING FOR A/C & RENO	10,000	-	-	-	10,000
PA LIGHTING UPGRADE	1,000	-	-	-	1,000
RO PUBLIC RESTROOM IMPROVEM	1,500	-	-	-	1,500
SA RESTROOM REFRESH	1,500	-	-	950	550
CA AFTER HOURS LOCKERS	11,000	-	-	-	11,000
ROOF INSPECTION	20,000	-	-	-	20,000
RECYCLING RETAINERS	10,000	-	-	-	10,000
HVAC CONTROLLER	30,000	-	3,435	10,182	16,383
CH READING & STUDY ROOM CHAIR	7,500	-	-	-	7,500
FO DESK REPLACE - ADJ HEIGHT	7,500	-	-	-	7,500
FO COLLABORARIVE WORK SPACE	11,000	-	-	-	11,000
HO MEMORIAL FOR RUTH HOLLEY	5,000	-	-	-	5,000
HO FURNITURE REPL CHILDR&TEEN	2,000	-	-	-	2,000
OL CUSTOM TABLE TOP SCREEN	6,000	-	-	6,000	-
PA CARPET REPLACEMENT	-	-	-	-	-
PA PAINTING ALLOWANCE	-	-	-	-	-
PA REPLACE SERVICE DESK	10,000	-	-	8,693	1,307
SA STAFF CHAIRS	7,500	-	4,686	982	1,832
FURNITURE CONTINGENCY 2022	25,000	-	-	-	25,000
BOOKMOBILE	324,000	-	-	-	324,000
VEHICLES REPLACEMENT	45,000	-	-	-	45,000
CONTINGENCY 2022	50,000	-	-	15,522	34,478
CAPITAL PROJECTS FAC 2022	-	-	-	-	-
Pre-2022 Projects					
City bookmobile headlight upgrade	2,500	-	-	-	2,500
City bookmobile leaf spring upgrade	5,000	6,074	-	-	(1,074)
County bookmobile - back-up camera upgrade	1,500	-	-	-	1,500
Lobby stop van - replace lift gate	4,000	-	-	-	4,000
Cheyenne Mountain - Meeting room tables	5,000	2,701	-	-	2,299
Ruth Holley - Curbside drive-up window	10,000	-	-	-	10,000
Ruth Holley - Learning lab - tables	5,000	5,000	-	-	-

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

		Activity			
Account Description	**Multi-Year Budget**	**Prior Years**	**2022**	**Encumbrances**	**Available Budget**
Monument - Four (4) Rtu's replacement allowance	12,500	-	-	-	12,500
Old Colorado City - HVAC replacement/upgrades	5,000	-	-	-	5,000
Sand Creek - Replace rooftop unit	50,000	-	-	-	50,000
Sand Creek - Replace crash bar and lock on front door	5,568	5,704	-	-	(136)
Sand Creek - Adjustable height tables	2,052	1,953	-	-	99
Sand Creek - Locking drive-up book returns	6,000	3,743	-	-	2,257
Concrete replacement - districtwide allowance	10,000	-	-	-	10,000
Upgrade fire system dialers to cellular	12,000	3,570	3,885	1,500	3,045
Asphalt repairs and maintenance - districtwide allowance	15,000	14,713	-	-	287
Furniture replacement contingency	25,000	4,097	10,452	-	10,451
Roof inspections, preventative maintenance repairs	15,000	4,250	-	-	10,750
Story walks at East, Penrose 21c and Fountain Libraries	16,000	15,263	-	-	737
Elevator electronic access at East and Penrose	3,966	-	-	-	3,966
Purchase uniform recycling retainers at all facilities	10,000	-	-	-	10,000
District-wide - asphalt maintenance	7,628	7,628	-	-	-
Landscape allowance	39,859	37,354	-	2,506	0
Ruth Holley - replace meeting room carpet	13,000	13,000	-	-	-
Ruth Holley - repaint interior	10,000	10,000	-	-	-
Update service points	4,421	4,421	-	-	-
Ruth Holley - add electricity In storage	2,078	2,078	-	-	-
Monument - replace bulbs	864	864	-	-	-
Old Colorado City - replace floor main level	75,000	70,390	-	-	4,610
Roof inspection	25,000	20,892	-	-	4,108
Cheyenne Mountain - replace entry tile with carpet	1,980	1,980	-	-	-
Old Colorado City - canopy over book drop	5,000	-	-	-	5,000
Old Colorado City - replace carpet	3,500	-	-	-	3,500
Rockrimmon - replace carpet in meeting room	5,000	5,000	-	-	-
Calhan project	284,202	275,426	2,793.00	813	5,171
Manitou Arts Council (MAC) project	198,946	176,542	1,901.30	2,841	17,663
MAC - intrusion alarms	12,559	12,558	-	-	1
MAC - furniture	38,694	37,523	0	-	1,171
Improvements other than buildings	15,111	14,263	-	848	(0)
District-wide - concrete replacement	23,560	17,830	-	-	5,730
District-wide - asphalt repairs	47,072	21,154	-	25,918	-
Staff lounge improvements - Penrose	9,972	234	-	-	9,738
Staff lounge improvements - East Library	9,972	1,018	-	-	8,954
Staff lounge improvements - L21c	9,972	2,195	-	-	7,777
Water management system	685	685	-	-	-
District-wide - tree trimming	6,880	6,880	-	-	-
Intrusion alarm system	2,850	2,850	-	-	-
Bookmobile - awning replacement	4,000	-	-	4,000	-
Bookmobile - (2) half wraps	15,000	10,787	4,213	-	-
Furniture	25,736	21,390	0	-	4,346
Furniture - prior year	37,389	37,389	-	-	-
Cheyenne Mountain - workroom cabinets storage	2,000	-	-	-	2,000
Ruth Holley meeting room furniture	15,198	15,198	-	-	-
Ruth Holley study room furniture	2,962	2,962	-	-	-
Rockrimmon - redesign Children's area	1,883	1,883	-	-	-
Cheyenne Mountain circulation desk replacement	15,035	15,035	-	-	-
Fountain - furniture teen gaming area	5,000	-	-	-	5,000
Fountain - chair replacement meeting room	6,500	-	-	-	6,500
Ruth Holley - furniture meeting room	7,032	7,032	-	-	-
Monument - replace chairs adult area	2,400	-	-	-	2,400
Monument - blind replacement community room	4,700	-	-	-	4,700
Monument - tables and chairs replacement	8,000	-	-	-	8,000
Monument - PC tables and chair replacement	2,000	-	-	-	2,000
Old Colorado City - table and chairs replacement	5,650	4,080	-	-	1,570
Old Colorado City - charging tables and computer tables	12,000	-	-	-	12,000
Rockrimmon - meeting room tables	2,881	2,881	-	-	-

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
Shelving	14,428	14,428	-	-	-
Replace tractor	9,975	9,975	-	-	-
Replace generator bookmobile	12,500	-	-	-	12,500
Contingency	439,064	224,978	78,371	52,985	82,730
Signage allowance	7,618	7,618	(0)	-	-
Total Facilities Capital	2,488,342	1,185,466	112,925	162,053	1,027,899

Communications Capital

2022 Projects

EA PHOTO EXHIBIT	5,000	-	-	-	5,000
PE CUMMUNITY MURAL	5,000	-	-	-	5,000
BRANDED CANOPIES	1,500	-	-	-	1,500
RHG & EAST SIGNAGE	2,000	-	-	-	2,000
CH SIGNAGE	4,395	-	-	-	4,395
SA SIGNAGE	7,500	-	-	-	7,500
Pre-2022 Projects					
Signage projects	7,550	2,500	1,005	-	4,045
20 MAC-Event Needs	1,000	-	-	-	1,000
20 MAC-Art Contest	100	100	-	-	-
20 MAC-Printing	3,000	-	-	-	3,000
20 MAC-Branded Merchandising	600	531	-	-	69
20 MAC-Marketing / Promotion	1,500	450	-	-	1,050
20 MAC-Contingency	1,750	68	-	-	1,682
20 MAC-Signage	17,500	10,698	-	-	6,802
Monument - signage	3,000	-	-	-	3,000
Palmer Lake - signage	2,000	984	984	-	32
Rockrimmon - signage	2,500	-	-	-	2,500
Ute Pass- signage	2,000	-	-	-	2,000
Total Communications Capital	67,895	15,331	1,989	-	50,575

Information Technology Capital

2022 Projects

REPORT SERVERS	10,000	-	-	-	10,000
COPIERS	5,000	-	2,347	-	2,653
ZEBRA PRINTER	9,000	-	-	3,488	5,512
HI MFD	1,500	-	-	384	1,116
RECEIPT PRINTERS	12,500	-	-	1,800	10,700
AWE LITERACY STATIONS	55,000	-	-	-	55,000
SECURITY COMPUTERS	3,000	-	-	-	3,000
MLS LAPTOP FOR ASTROVAN	1,400	-	-	-	1,400
SE LAPTOPS	3,600	-	-	-	3,600
CRS - LAPTOPS	2,500	-	-	-	2,500
KCH LAPTOP	2,500	-	-	-	2,500
SECURITY ONCALL TABLET	1,400	-	-	-	1,400
CM IT SCANPRO	11,000	-	-	-	11,000
BARCODE SCANNERS	12,500	-	-	-	12,500
TELECOMMUNICATIONS SWITCHES	270,000	-	-	270,000	-
REMOTE ACCESS TERMINALS	60,000	-	-	-	60,000
UPS ROTATION	14,000	-	-	-	14,000
WIRELESS SYSTEM	200,000	-	-	-	200,000
CABLING INFRASTRUCTURE	25,000	-	1,042	-	23,958
CABLING PE ADM & STAFF	50,000	-	24,323	-	25,677
ADDITIONAL DROPS	7,000	-	-	-	7,000
SECURITY 21C CAMERA ST MONITOR	600	-	-	-	600

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
SECURITY MONITORS 16 LOCATIONS	10,000	-	-	-	10,000
HR DIGITAL SIGNAGE	5,000	-	-	-	5,000
KCH BUSINESS CENTER	6,000	-	-	-	6,000
HYTERRA POC RADIO SYSTEM	45,000	-	-	-	45,000
SECURITY EXTERIOR DEVICE CHARG	30,000	-	-	-	30,000
SECURITY INTERION DIV CHARG	11,300	-	-	-	11,300
BODY CAMERA	6,000	-	6,000	-	-
AUDIO/VISUAL EQUIP STANDARD	100,000	-	7,188	7,188	85,625
SA AUDIO/VISUAL EQUIP	12,000	-	-	-	12,000
KCH BUSINESS CENTR AV	6,000	-	-	-	6,000
RU AV REPLASEMENT	7,400	-	-	-	7,400
SA MAKERSPACE VIDEO DISPLAY	1,600	-	-	-	1,600
SA AV CONFERENCE RM	1,600	-	-	-	1,600
CONTINGENCY IT	25,000	-	-	25,000	-
FCS LENA EARLY EDUCATION	17,800	-	-	-	17,800
STAFF INCREASE IT SUPPORT	2,400	-	-	-	2,400
HR PERFORMANCE MANAG TOOL	11,750	-	-	-	11,750
	-	-	-	-	-
Pre-2022 Projects					
Telecommunications switches and UPS	115,200	-	19,340	46,256	49,604
Cabling infrastructure repair	25,000	-	-	25,000	-
East Admin and staff cabling	85,000	85,000	-	-	-
Penrose Admin and staff cabling	35,000	13,630	-	21,370	-
Contingency cabling (non eRate)	15,000	-	-	10,640	4,360
Technology refresh (staff)	110,000	11,151	17,632	10,475	70,742
Technology refresh (patrons)	230,000	745	97,338	61,126	70,791
AWE literacy stations	55,000	35,700	-	-	19,300
Adult Education Chromebook and hotspots	5,000	-	-	-	5,000
Creative Service specialized sap top (3D Capable)	3,200	1,414	-	-	1,786
Young Adult Services programming Chromebook	5,300	-	-	-	5,300
Security system elevator access control	3,966	-	-	-	3,966
Staff and public printers	5,000	1,200	3,800	-	-
Contingency	20,000	7,323	8,406	3,685	586
Access control	850,000	-	313,789	-	536,211
Surveillance cameras	100,000	-	-	-	100,000
District-wide audio-visual equipment standardization	56,000	4,111	45,876	1,993	4,020
Receipt printers	12,500	-	4,980	7,520	-
Barcode scanners	12,500	97	12,403	-	-
Upgrade to Drupal	40,000	7,500	3,135	6,765	22,600
Servers-East Library data updates	2,000	2,000	-	-	-
Data center redesign	90,000	90,000	-	-	-
PC purchases	382,639	60,411	135,629	-	186,599
Technology refresh (staff)	44,000	34,378	0	-	9,622
Technology refresh (patrons)	131,000	131,000	-	-	-
Replace computers	38,454	38,454	0	-	-
Technology refresh (patrons)	43,795	43,795	-	-	-
Laptops- Young Adult Services	6,000	6,000	-	-	-
Laptops-Children's iPad	6,000	6,000	-	-	-
Self check - Penrose additional data ports	2,500	2,500	-	-	-
Scanners-Collect Management	2,080	2,080	-	-	-
Barcode scanners	15,102	15,102	-	-	-
RFID wands	15,000	13,416	1,584	-	-
Copier replacement	291,245	291,245	(0)	-	-
Network switches/UPS	336,000	181,762	99,203	61,293	(6,258)
MAC - networking	80,125	80,253	-	-	(128)
MAC - phone system	7,672	5,115	0	-	2,557
MAC - other	800	-	-	-	800
MAC - endpoints	31,944	30,608	0	-	1,336

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

Account Description	Multi-Year Budget	Activity			Available Budget
		Prior Years	2022	Encumbrances	
MAC - security	97,456	94,893	0	-	2,563
Surveillance System redesign	18,473	18,473	(0)	-	-
Telephone switches	94,834	61,503	-	-	33,331
Firewall replacement	60,537	60,537	(0)	-	-
Switches/UPS replacement	40,000	40,000	-	-	-
ILS peripherals	265,000	32,122	14,395	57,858	160,626
IT equipment	49,145	49,145	(0)	-	-
Archival management system	13,400	-	-	-	13,400
AMH bins (2)	20,000	-	7,969	12,031	-
Genealogy equipment	29,000	19,600	(0)	-	9,400
East Library teen computers	4,000	4,000	-	-	-
Datacenter project	111,399	64,145	185	-	47,069
Security system	203,078	-	1,509	187,795	13,774
Surveillance System	-	-	-	125,000	(125,000)
AV Equipment - districtwide	126,676	1,676	-	-	125,000
IT management reserve	24,277	-	12,551	223	11,503
Contingency	2,320	2,320	-	-	-
Total Information Technology Capital	5,525,966	1,650,403	840,622	946,889	2,088,053

Video Studio Capital

2022 Projects

	-	-	-	-	-

Pre-2022 Projects

Video projector replacements and additions	5,000	-	-	-	5,000
Wireless mic kit	1,327	1,327	0	-	-
Audio recorder	272	272	-	-	-
Audio recorder kit	1,064	1,064	-	-	-
Microphones	8,192	8,192	-	-	-
Video equipment and accessories	1,620	-	-	-	1,620
Video projectors replacement and additions	5,000	-	-	-	5,000
Cameras - Studio21c	33,960	33,960	-	-	-
DSLR cameras - checkout	5,700	-	-	-	5,700
Teleprompter	868	868	-	-	-
Video cam kit - checkout	2,235	2,235	(0)	-	-
GoPro kits	1,541	1,541	(0)	-	-
Photo roller system	1,274	1,274	-	-	-
Checkout equipment - L21c	3,242	3,242	(0)	-	-
Contingency	8,215	-	-	-	8,215
Isolation booth 21C studio	20,000	20,000	-	-	-
Total Video Studio Capital	99,510	73,976	(0)	-	25,535

Creative Services Capital

2022 Projects

EQUIPMENT REPLACEMENT	1,500	-	-	-	1,500
	-	-	-	-	-

Pre-2022 Projects

3D scanner	3,000	2,920	-	-	80
Equipment initiatives	27,900	23,272	(0)	-	4,628
Cricut machines	412	412	-	-	-
Sand Creek-larger kiln	2,994	2,994	-	-	-
East-larger laser cutter	17,440	17,440	-	-	-
New maker kits	1,000	-	-	-	1,000

Pikes Peak Library District
Capital Reserve Fund
For the Seven-Month Period Ended July 31, 2022

			Activity		
Account Description	**Multi-Year Budget**	**Prior Years**	**2022**	**Encumbrances**	**Available Budget**
Equipment replacement	3,500	792	-	-	2,708
Contingency	52,740	5,333	0	-	47,407
Total Creative Services Capital	110,486	53,162	(0)	-	57,324
Total Expenditures	8,292,199	2,978,338	955,535	1,108,942	3,249,385
Excess Revenues over Expenditures			686,861		
Fund Balance - January 1, 2022			3,476,115		
Fund Balance - July 31, 2022		$	4,162,976		

Pikes Peak Library District
Receipts and Disbursements by Cash Account
For the Seven-Month Period Ended July 2022

		COLOTRUST Investments	US Bank Checking	Total Cash
Cash and Investments Balance -	**July 1 ,2022**	$ 25,248,309	$ (653,353)	$ 24,594,957
Receipts				
Property Taxes		8,740,962		8,740,962
Cash Receipts			27,848	27,848
Credit card and other activity			3,821	3,821
eRate funding				-
Interest		42,632		42,632
Disbursements				
Payment of Bills week of	07/01/2022			-
Payment of Bills week of	07/08/2022		(281,132)	(281,132)
Payment of Bills week of	07/15/2022		(317,767)	(317,767)
Payment of Bills week of	07/22/2022		(604,005)	(604,005)
Payment at end of month	07/29/2022		(851,872)	(851,872)
Payroll	07/08/2022		(434,626)	(434,626)
Payroll	07/22/2022		(434,167)	(434,167)
Payroll and end of month	07/29/2022		(8,029)	(8,029)
Transfer between funds		(3,100,000)	3,100,000	-
Cash and Investments Balance -	**July 31 ,2022**	$ 30,931,903	$ (453,280)	$ 30,478,623